

## **EXPRESSION OF INTEREST**

**Operation & Management of the proposed 800 bedded COVID hospital (600 Oxygenated beds + 200 ICU beds) at Balewadi or any other location in Pune for the duration of six (6) months Or COVID-19 disease subsides, whichever is earlier.**

Pune Metropolitan Region Development Authority invites eligible Service Provider or their authorized Service Provider to submit **Expression of Interest** for operation and management of COVID-19 Jumbo facility developed by PMRDA for COVID-19 patients, for the duration of SIX (6) months or till COVID-19 disease subsides, whichever is earlier.

### **A. Background:**

In light of COVID -19 Pandemic, apart from strengthening and enhancing the number of beds, both Oxygenated and ICU with ventilators at PMRDA and Government hospitals, PMRDA is taking up an ambitious plan to set up a Dedicated COVID Hospital (DCH) in jumbo facilities within the city for COVID-19 treatment.

### **B. Expression of Interest**

In this regard, various agencies of Government have set up the jumbo facility centers in the PMRDA limits. For operation and maintenance of ICU units of these Jumbo facility centers, the entire clinical and non-clinical management of these ICU units along with Senior consultants, associate consultants, RMO Doctors, Nurses, technicians, and ward boys/bed attendants are required to be out-sourced for providing medical services.

### **C. Scope of Work**

It is proposed to provide COVID-19 Jumbo facility (DCH Facility) with 600 oxygenated beds + 200 Critical Care Beds (140 HDU and 60 ICU facilities) at Balewadi, Pune. The selected agency shall have complete responsibility to provide required manpower, operate and manage ICU units completely with proper coordination and best possible professional skills, 24x7 at the following Jumbo Facility centers by providing required skilled, specialized manpower i.e. Doctors, Intensivists, nurses, ward boy, bed attendant, technicians, etc.

- PMRDA or user agency will provide the entire infrastructure, medicines, and consumables only. Consequently, it will be the sole responsibility of the service provider to take the utmost and diligent care of all patients admitted in the Jumbo Facility to the optimum level.
- The minimum qualification of manpower to be appointed by service providers in the Jumbo facility shall be as follows.

<b>Sr. No.</b>	<b>Designations</b>	<b>Qualification</b>
1	Sr. Consultant	MD Medicine, or MD Anesthetist with 2-years Intensive care experience or fellowship in intensive care
2	Associate Doctors	
3	Doctors	MBBS, BDS, BAMS, BHMS, BUMS
4	Nurses	GNM or BSC Nursing Or ANM
5	Ward boy	10 <sup>th</sup> Pass

6	Bed Attendant	Patient Bedside Assistance Course - 1 Year Course,
7	Technician	As per requirement

Tentative manpower required per day for each unit of 50 beds as worked out by Director (Medical Education and Major Hospitals) is as below:

Sr. No.	Category	Manpower Required		Total
		With Oxygen Facility	Without Oxygen Facility	
1	Consultant Specialist	2	1	3
2	RMO Doctors	6	4	10
3	Nurses	12	8	20
4	Multipurpose workers which include patient care attendants	18	12	30
5	Technicians	3	3	6

Tentative manpower required per day for each unit of 10 beds ICU as worked out by Director (Medical Education and Major Hospitals) is as below:

Sr. No.	Category	Manpower Required
1	Sr. Consultant	1
2	Associate Consultant	1
3	RMO Doctors	6
4	Nurses	10
5	Multipurpose workers which include patient care attendants	8
6	Technicians	2

- Working in shift duties in the rotation is allowed
- Facilities like food, accommodation, and transportation will be provided by PMRDA or its authorized agency.
- For better management of the facility, the oxygenated beds will be arranged into suitable units consisting of up to 50 beds whereas ICU beds into units of up to 10 beds. PMRDA expects that each unit of 10 beds shall have the above team of healthcare professionals to manage this facility.

- The required medical / para-medical manpower mentioned in the EoI stands modified as per requisition made by PMRDA from time to time.
- For operator services, MMRDA / MCGM's best operational practices towards COVID-19 followed in their Jumbo Facilities shall be applicable. In case of any ambiguity, PMRDA's decision shall be final and binding.
- Bidder shall follow all relevant guidelines towards COVID-19 issued by ICMR, Director of Health (State or Central Government), or any other statutory body or competent authority.
- The staff of the Service Provider will be insured under government insurance policy viz. COVID kawach as is applicable to other healthcare professionals in government hospitals.
- All required reporting from DCH to competent authorities must be done by the bidder using appropriate IT solutions.
- In the case of Force Majeure condition, if the facility is required to be closed before 6 months period, the service provider shall shift his staff at other locations as per the requirement of the competent authority without any additional cost.

**D. General Instructions and documents to be submitted by the interested bidder**

1. PMRDA anticipates issuing EOI for the selection of a total service provider for implementation of DCH/ICU in Jumbo Facility Centres for COVID-19 patients as described above.
2. The aim of the EOI is to identify potential bidder with the capacity to provide all manpower including the Intensivist Services for operating and managing Jumbo Facility on the out-sourced basis for Jumbo Facility for DCH/ICU for COVID- 19, for a period of SIX (6) months or COVID-19 disease subsidies, whichever is earlier.
3. Potential bidder shall forward their EOI along with requisite documents and financial bid from their own email-id to [comm@pmrda.gov.in](mailto:comm@pmrda.gov.in) with CC to [sepmrda@gmail.com](mailto:sepmrda@gmail.com). Also, a hard copy of such Bids can be submitted to Metropolitan Commissioner, Pune Metropolitan Development Authority, Maharaja Sayajirao Gaikwad Udyog Bhawan, Aundh, Pune 411 007, from 24th July 2020 at 10.00 Hrs up to 27th July 2020 before 16.00 Hrs.
4. If you need more information, please send your inquiry at [sepmrda@gmail.com](mailto:sepmrda@gmail.com). If necessary a meeting / video conference will be done with prospective bidders.
5. The Expression of Interest shall be downloaded from [www.pmrda.gov.in](http://www.pmrda.gov.in), available in PDF format, filled up completely without any mistake or overwriting, stamped, signed, scanned and submitted on email id as stated above.
6. The bidder shall submit the copy of EOI duly signed and stamped along with the bid as acceptance of the terms and conditions mentioned in the EOI.
7. PMRDA or the user agency will provide the Jumbo Facility setup with ventilator beds, machinery, medicines/ pharmacy, PPE kits, logistics, Laboratory, security, foods to the patient, required for operation & management of the Jumbo Facility. The Bidder has to deploy necessary manpower (like senior consultants, Associate doctors, MBBS Doctors, nurses, ward boys / Bed attendants, technicians, etc as per actual requirement) so as to operate and manage the Jumbo Facility seamlessly and professionally for taking optimum care of the patients and accordingly the bidder shall quote their offer in Rupees per bed per day in Annexure-II.

8. Financial Bid shall be submitted as prescribed in Annexure-II in a password protected file over mail, whose password shall be shared with PMRDA during or after the evaluation of technical bid when asked for.
9. For further details if required, please contact Bharatkumar Bawiskar, Executive Engineer, PMRDA (Mob: 9823122829).
10. The Expression of Interest shall be downloaded from [www.pmrda.gov.in](http://www.pmrda.gov.in).

**E. Expression of Interest shall include the following documents:**

1. Bidder having adequate knowledge and experience in operating / managing / providing health care professional manpower
2. Completed E.O.I. Form along with Annexure-1 and Annexure-2.
3. Copies of all relevant certificates.

All Bidders will have to give a presentation to the appointed members of the **Evaluation Committee / Steering committee** appointed for this purpose who is going to evaluate the presentation, on the prescribed date and time as informed with one day notice. The bid would be evaluated based on the following key areas:

1. Quality of Service
2. Qualification of the proposed manpower
3. Financial aspects
4. Experience of the firm and manpower to be provided
5. Any other relevant factors as desired by the committee

The offer of bidders will only be considered on merit by the Bid Evaluation Committee / Steering committee. This Expression of Interest does not entail any commitment on the part of PMRDA and does not constitute a solicitation. PMRDA reserves the right to change, alter or cancel this E.O.I. without assigning any reasons, to accept or reject any or all expressions of interest without incurring any obligation to inform the affected Applicant of the grounds. Any costs associated with the submission of the E.O.I. will have to be borne by the Applicant and any such associated costs will not be reimbursed by PMRDA.

**F. Who can submit E.O.I**

The corporate hospital / Organization / Association of Doctors / Any individual medical professional / Limited Company/ Private Limited Company / Partnership or Proprietary Firm / NGO / Trust, having adequate knowledge, experience, and expertise in providing services for oxygenated bed facilities / critical care bed facilities.

**G. Acceptance of E.O.I.:-**

The decision of the Metropolitan Commissioner shall be final and binding. Metropolitan Commissioner does not pledge himself to accept the lowest or any E.O.I. The Metropolitan Commissioner reserves the right to split the quantity amongst the eligible bidders and to relax/restrict any of the conditions of the tender without assigning any reasons. The Metropolitan Commissioner reserves the right to reject any or all offers without assigning any reasons.

Please note that PMRDA requires a complete integrated solution and hence bidders are requested to give

an integrated solution for operation and management of COVID-19 Jumbo Facility with ICU facility, which includes all work to be included in the scope of work.

- a. Incomplete and Conditional offers will not be accepted.
- b. The successful bidder to raise bills for services provided every fortnight and the payment after deducting statutory taxes etc. shall be made within next fortnight. No interest will be payable for delay in payment by PMRDA if any.
- c. The total number of ICU beds is as stated above, however, the payment will be made as per the actual ICU beds provided.
- d. The successful bidder shall deposit an amount of Rs. 25 Lakh as a security deposit towards faithful compliance of the contract, for the jumbo facility center in the form as decided by PMRDA.
- e. Mobilization period:- The successful bidder will be given 15 days mobilization period. If a successful bidder fails to mobilize manpower in all respect within a given time, the P.O. issued will be canceled and security deposit paid by them shall be forfeited. In that case, the work may be assigned to other qualified bidders completely or on sharing of unit basis.
- f. Professional excellence:- it is the sole responsibility of service providers to operate and manage the Jumbo Facility with the ICU facility holistically in the best possible medical practice and diligently. The entire responsibility of providing optimum level of quality medical service to the patients lies with the service providers. It is expected that all the professionals shall provide their services of the highest professional excellence. The professional shall have the highest integrity and ethics towards their profession. If any professional is found guilty on this account, he/she shall be removed from the service at Jumbo Facility Centres permanently and another professional shall be substituted in his / her place within 24 hours on intimation of In- charge of the Jumbo Facility Centre.

#### **H. Liquidated Damages:**

This EOI is published for providing the subject medical staff facility on an emergency basis. In case, the successful Bidder fails to provide the facility complete in all respect 24x7, liquidated damages to the tune of 0.1% of the offer amount per day subject to total damages up to 10% of the offer amount will be applicable. The bidder is therefore advised to make all efforts to avoid any default in providing the above facility.

#### **K. Payment Schedule:**

Payment will be done against monthly invoices raised by the successful bidder on the basis of actual occupancy of the patients, certified by a competent authority. An assured payment of 25% of the total capacity will be made on a monthly basis.

**L. Timeline:**

<b>Sr. No.</b>	<b>Task</b>	<b>Date and Time</b>
1.	Advertisement in Newspaper	23.07.2020
2.	Submission of EOI with all required documents via e-mail	24.07.2020 10.00 Hrs. to 27.07.2020 16.00 Hrs.
3.	Evaluation of Technical Bids at the Office of the Metropolitan Commissioner, Pune Metropolitan Development Authority, Maharaja Sayajirao Gaikwad Udyog Bhawan, Aundh, Pune..  Representatives of the Bidders must be present during the evaluation of the Bid.	28.07.2020 11.00 Hrs.
4.	Opening of the Financial Bid submitted over password protected file	After successful evaluation of the technical bid

**(Vivek Kharwadkar)**  
Chief Engineer, PMRDA

**(Dr. Suhas Diwase)**  
Metropolitan Commissioner, PMRDA

**Full Name, Signature of the bidder With official seal and address  
(For the acceptance of EOI conditions)**

**ANNEXURE -I**

PMRDA/Engg/03/E.O.I

/2020

**Particulars about the Bidder-**

(Specimen copy)

Date:-.....

(Following information to be submitted along with EOI as detailed hereinbelow on the letterhead of the Bidder. Put a tick mark where applicable. Write NA where not applicable. All fields are necessary)

1. Name & Postal Address and Telephone Number of the Registered Head Office of Bidder.
2. Names and addresses of all the partners.
3. e-mail address of the firm & partners.
4. Name of the Power of attorney holder
5. Details about the manpower to be provided,

Sr. No.	Name, Address, Telephone, Mobile Number, Fax Number of individual medical professionals and staffs	Qualification	Designation	Registration No.
Note: To be attached separately with Name, Signature of the bidder With official seal and address.				

6. Is the Bidder registered under the Indian Companies Act-1956(1 of 1956) or any other Act, in force?
  - a. If so, furnish photocopy of Certificate of Registration.
  - b. In the case of Limited Companies furnish a copy of the memorandum of Association and Articles of Association.
  - c. In the case of Proprietorship / Partnership firms, name of proprietors / Directors

- with the address. (Two in order of \_\_\_\_\_ % of shares).
- d. Ownership status of the Firm. (Maharashtra Govt./ Other state Govt./ Central Govt./ Joint Sector / Co-Operative / B.S.I. / Private / Foreign Company).
7. Name and post of the Officer / Address, Phone Number who should be contacted by this office in case of emergency.
8. Details of the present similar services provided by the bidder
9. Bank Details of the bidder
- Name of the Bank :
- Branch :
- Account Type :
- Account No :
- IFSC Code :
- MICR Code :

I/We have carefully gone through the EOI requirement, we are confident to fulfill the exact requirement asked for with the required documents to be provided along with the EOI. I/We assure you for the same and accordingly, I/we are participating in this EOI process.

I/We have carefully gone through the EOI documents and the term and conditions mentioned therein & are all acceptable & agreeable in entirety to me/us.

**Full Name, Signature of the Bidder**

**with Official Seal & Address.**



**ANNEXURE -II**

(To be submitted by the bidder)

**(To be submitted over mail in a Password Protected File)**

PMRDA/Engg/03/E.O.I

/2020

**Financial Quotation**

<b>Sr. No.</b>	<b>Type of Bed</b>	<b>No. of Beds</b>	<b>Quotation rate per day per bed (in Rs. Ps.)</b>	<b>Total Amount (in Rs. Ps.)</b>
<b>1</b>	Oxygenated Beds	600		
<b>2</b>	HDU Beds	140		
<b>3</b>	ICU Beds	60		
<b>Total</b>		<b>800</b>		

Total INR (in figures) -----

Total INR (in words) -----

In case of error, the amount mentioned in words will be considered.

- a. The rate quoted shall be inclusive of all types of expenses like Taxes (inclusive of GST), allowances, insurance, and any other such expenses that may be applicable in all respects.
- b. The statutory taxes will be deducted by PMRDA while releasing the payments as per the policy.

**Full Name, Signature of the Bidder  
with Official Seal & Address.**