

**Quotation Notice****Subjects :- Preparation of Policy Document for Fixed Deposits**

Pune Metropolitan Region Development Authority, Pune (PMRDA) has invited Quotations from reputed organization / firms the preparation of FD investment policy.

Interested organization / firms should submit their quotation as per the scope of work. Mentioned in following table on or before 02.07.2018, up to 14 hrs. The Quotations will be opened on 02.07.2018 at 4.00 pm at PMRDA office, Aundh Pune.

Sr. No	Outline	Time limit for Completion	Quotation price (Rs.in words)
1.	Preparation of policy Document for Funds to be invested in FDS.	one month from the date of work order	

**Scope of Work:**

1. The agency will analyse and study all existing G/R.
2. The agency will provide the methodology for doing the analyse, and measures for Mitigation of losses.
3. The agency shall submit a comprehensive report in the form of booklet, Both in the hard copy as well as soft copy.
4. The agency shall also suggest implementation strategy.

**Qualification Criteria:**

1. Agency should have carried out similar study for Govt/semi Govt agency / PSO / Authority

**Conditions:**

1. Quotation shall be inclusive of all taxes.
2. Payment shall be done after successful delivery and checking.
3. No advance payment will be made.
4. The offer should be unconditional.
5. Agency must mention PAN/TAN and GST number in the quotation it self.
6. The data shall be kept confidential.
7. All the primary data, and the report will be the sole property of PMRDA.

(Kavita Dwivedi)  
Additional Commissioner & Additional CEO  
Pune Metropolitan Regional Development Authority,  
Pune

CC: 1. CAFO for information & necessary action.