



**PUNE METROPOLITAN REGION DEVELOPMENT AUTHORITY, PUNE**

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**RETENDER NOTICE**

**Short EOI Notice No. 3 for FY 2020-21**

**The first call for this tender is cancelled due to improper / insufficient response from bidders also the initial location is now changed to COEP ground Shivajinagar.**

**PMRDA reinvites short term Emergency Expression of Interest through offline tendering for -**

**“Providing all type of Medical and Paramedical staff for proposed 800 Bedded Covid Hospital( 600 Oxygenated beds + 200 ICU beds) at COEP Ground, Shivajinagar, Pune.”**

**The Expression of Interest (EOI) document can be downloaded from the website: [www.pmrda.gov.in](http://www.pmrda.gov.in) from 1 August, 2020 at 15.00 Hrs. onwards. Last date for offline submission of the proposal is 4 August, 2020 upto 16.00 Hrs. Detail information and Changes if any shall be available on [www.pmrda.gov.in](http://www.pmrda.gov.in).**

**Vivek Kharwadkar  
Chief Engineer ,  
Pune Metropolitan Region Development Authority,  
Pune**

**Revised EXPRESSION OF INTEREST**

**(published as CSD-2)**

**Operation & Management of the proposed 800 bedded COVID hospital (600 Oxygenated beds + 200 ICU beds) at College of Engineering Pune or any other location in Pune.**

Pune Metropolitan Region Development Authority invites eligible Service Provider or their authorized Service Provider to submit **Expression of Interest** for operation and management of COVID-19 Jumbo facility developed by PMRDA for COVID-19 patients, for the duration of SIX (6) months or till COVID-19 disease subsides, whichever is earlier. However if the duration increases beyond six months, bidder shall extend the services as per the terms of this EOI.

**A. Background:**

In light of COVID -19 Pandemic, apart from strengthening and enhancing the number of beds, both Oxygenated and ICU with ventilators at PMRDA and Government hospitals, PMRDA is taking up an ambitious plan to set up a Jumbo Facility Dedicated COVID Healthcare Centre (DCHC) and Dedicated COVID Hospital (DCH) within the city for COVID-19 treatment.

**B. Expression of Interest**

For operation and maintenance of the DCHC/DCH facility with oxygenated beds and critical care units, the entire clinical and non-clinical management of this centre along with Senior consultants, associate consultants, RMO Doctors, Nurses, technicians, and ward boys / bed attendants are required to be out-sourced for providing medical services.

Expression of Interest (EOI) is hereby invited from the intending bidders to provide Medical- paramedical man-power and all type of operating services for the said DCHC/DCH facility that will have 600 Oxygenated Beds, 200 Critical Care beds (140 HDU and 60 ICU) in Pune as per ICMR guidelines and other relevant standards.

**C. Scope of Work**

It is proposed to provide a COVID-19 Jumbo facility (DCHC/DCH Facility) with 600 oxygenated beds + 200 Critical Care Beds (140 HDU and 60 ICU facilities) in Pune. The selected bidder shall have complete responsibility to provide required manpower, operate and manage ICU units completely with proper coordination and best possible professional skills, 24x7 at the following Jumbo Facility centers by providing required skilled, specialized manpower i.e. Doctors, Intensivists, nurses, ward boy, bed attendant, technicians, etc.

- PMRDA or user agency will provide the entire infrastructure, medicines, and consumables only. Consequently, it will be the sole responsibility of the service provider to take the utmost and diligent care of all patients admitted in the Jumbo Facility to the optimum level.
- The minimum qualification of manpower to be appointed by service providers in the Jumbo facility shall be as follows.

Sr. No.	Designations	Qualification
1	Sr. Consultant	MD Medicine, or MD Anesthetist with 2-years Intensive care experience or fellowship in intensive care
2	Associate Doctors	
3	Doctors	MBBS, BDS, BHMS, BAMS, BUMS
4	Nurses	GNM or BSC Nursing Or ANM
5	Ward boy	10 <sup>th</sup> Pass
6	Bed Attendant	Patient Bedside Assistance Course - 1 Year Course
7	Technician	As per requirement

- Tentative manpower requirements as sanctioned by the Health Technical Committee is given in **Addendum- 1**
- Working in shift duties in the rotation is allowed
- It is proposed that the medical/ paramedical staff to be posted in the proposed facility, be provided with a 7 days special training in the management of Covid patients.
- Operationally, Senior doctors/ senior intensivists will be mandatorily required to enter the patient care areas for direct examination/ treatment of patients admitted in oxygenated bed wards/ ICU/HDU. These will be in addition to the senior doctors posted in the command centre for remote monitoring of the patients.
- Facilities like food, accommodation, and transportation will be provided by PMRDA or its authorized agency.
- For better management of the facility, the oxygenated beds will be arranged into suitable units consisting of up to 50 beds whereas ICU beds into units of up to 10 beds. PMRDA expects that each unit of 10 beds shall have the above team of healthcare professionals to manage this facility.
- 8 ICU beds and 10 HDU beds will also have dialysis facilities. Total of 30 ventilators between 60 ICU beds and 2 transport ventilators in each HDU bay will be provided.
- The required medical / para-medical manpower mentioned in the EoI stands modified as per requisition made by PMRDA from time to time.
- For operator services, MMRDA / MCGM's best operational practices towards COVID-19 followed in their Jumbo Facilities shall be applicable. In case of any ambiguity, PMRDA's decision shall be final and binding.
- Bidder shall follow all relevant guidelines towards COVID-19 issued by ICMR, Director of Health (State or Central Government), or any other statutory body or competent authority.
- The staff of the Service Provider will be insured under government insurance policy viz. COVID kawach as is applicable to other healthcare professionals in government hospitals.

- All required reporting from DCHC/DCH to competent authorities must be done by the bidder using appropriate IT solutions.
- The operator shall prepare the SOPs for the management of the said DCHC/DCH based on the guidelines of ICMR and revise them from time-to-time as per ICMR guidelines. The guidelines of ICMR shall prevail at all times.
- The operator shall also help in finalising the specifications for procurement of medical equipment.
- In the case of Force Majeure condition, if the facility is required to be closed before 6 months period, the service provider shall shift his staff at other locations as per the requirement of the competent authority without any additional cost.

**D. General Instructions and documents to be submitted by the interested bidder**

1. PMRDA anticipates issuing EOI for the selection of a total service provider for implementation of DCHC/DCH facility with Oxygenated and Critical Care beds for COVID-19 patients as described above.
2. The aim of the EOI is to identify potential bidder with the capacity to provide all manpower including the Intensivist Services for operating and managing DCHC / DCH Jumbo Facility on the out-sourced basis, for a period of SIX (6) months or COVID-19 disease subsidies, whichever is earlier. However if the duration increases beyond six months, bidder shall extend the services as per the terms of this EOI.
3. Potential bidder shall forward their EOI along with requisite documents and financial bid from their own email-id to [comm@pmrda.gov.in](mailto:comm@pmrda.gov.in) with CC to [sepmrda@gmail.com](mailto:sepmrda@gmail.com). Also, a hard copy of such Bids can be submitted to Metropolitan Commissioner, Pune Metropolitan Development Authority, Maharaja Sayajirao Gaikwad Udyog Bhawan, Aundh, Pune 411 007, from 01st August 2020 at 15.00 Hrs up to 04th August 2020 before 16.00 Hrs.
4. If you need more information, please send your inquiry at [sepmrda@gmail.com](mailto:sepmrda@gmail.com). If necessary a meeting / video conference will be done with prospective bidders.
5. The Expression of Interest shall be downloaded from [www.pmrda.gov.in](http://www.pmrda.gov.in), available in PDF format, filled up completely without any mistake or overwriting, stamped, signed, scanned and submitted on email id as stated above.
6. The bidder shall submit the copy of EOI duly signed and stamped along with the bid as acceptance of the terms and conditions mentioned in the EOI.
7. PMRDA or the user agency will provide the Jumbo Facility setup with ventilator beds, machinery, medicines/ pharmacy, PPE kits, logistics, Laboratory, security, foods to the patient, required for operation & management of the Jumbo Facility. The Bidder has to deploy necessary manpower (like senior consultants, Associate doctors, MBBS Doctors, nurses, ward boys / Bed attendants, technicians, etc as per actual requirement) so as to operate and manage the Jumbo Facility seamlessly and professionally for taking optimum care of the patients and accordingly the bidder shall quote their offer in Rupees per bed per day in Annexure-II.
8. Financial Bid shall be submitted as prescribed in Annexure-II in a password protected file over mail, whose password shall be shared with PMRDA during or after the evaluation of technical bid when asked for.

9. For further details if required, please contact Bharatkumar Bawiskar, Executive Engineer, PMRDA (Mob: 9823122829).
10. The Expression of Interest shall be downloaded from [www.pmrda.gov.in](http://www.pmrda.gov.in).

**E. Expression of Interest shall include the following documents:**

1. Bidder having adequate knowledge and experience in operating / managing / providing health care professional manpower
2. Completed E.O.I. Form along with Annexure-1 and Annexure-2.
3. Copies of all relevant certificates.

All Bidders will have to give a presentation to the appointed members of the **Evaluation Committee / Health Technical Committee / Steering committee** appointed for this purpose, on the prescribed date and time as informed. The bid would be evaluated based on the following key areas:

1. Quality of Service
2. Qualification of the proposed manpower
3. Financial aspects
4. Experience of the firm and manpower to be provided

The offer of bidders will only be considered on merit by the Bid Evaluation Committee / Steering committee. This Expression of Interest does not entail any commitment on the part of PMRDA and does not constitute a solicitation. PMRDA reserves the right to change, alter or cancel this E.O.I. without assigning any reasons, to accept or reject any or all expressions of interest without incurring any obligation to inform the affected Applicant of the grounds. Any costs associated with the submission of the E.O.I. will have to be borne by the Applicant and any such associated costs will not be reimbursed by PMRDA.

**F. Who can submit E.O.I**

The corporate hospital / Organization / Association of Doctors / Any individual medical professional / Limited Company/ Private Limited Company / Partnership or Proprietary Firm / NGO / Trust, having adequate knowledge, experience, and expertise in providing services for oxygenated bed facilities / critical care bed facilities. Bidders are expected to have prior experience of managing a COVID hospital / similar large scale facility.

**G. Acceptance of E.O.I.:-**

The decision of the Steering Committee / Metropolitan Commissioner shall be final and binding. The Steering Committee / Metropolitan Commissioner does not pledge itself to accept the lowest or any E.O.I. The Steering Committee / Metropolitan Commissioner reserves the right to split the quantity amongst the eligible bidders and to relax / restrict any of the conditions of the tender without assigning any reasons. The Metropolitan Commissioner reserves the right to reject any or all offers without assigning any reasons.

Please note that PMRDA requires a complete integrated solution and hence bidders are requested to give an integrated solution for operation and management of DCHC /DCH Centre Jumbo Facility with Critical care facility, which includes all work to be included in the scope of work.

- a. Incomplete and Conditional offers will not be accepted.

- b. The successful bidder to raise bills for services provided every fortnight and the payment after deducting statutory taxes etc. shall be made within next fortnight. No interest will be payable for delay in payment by PMRDA if any.
- c. The total number of ICU beds is as stated above, however, the payment will be made as per the actual ICU beds provided.
- d. The successful bidder shall deposit an amount of Rs. 25 Lakh as a security deposit towards faithful compliance of the contract, for the jumbo facility center in the form as decided by PMRDA.
- e. Mobilization period:- The successful bidder will be given 15 days mobilization period. If a successful bidder fails to mobilize manpower in all respect within a given time, the P.O. issued will be canceled and security deposit paid by them shall be forfeited. In that case, the work may be assigned to other qualified bidders completely or on sharing of unit basis.
- f. Professional excellence:- it is the sole responsibility of service providers to operate and manage the Jumbo Facility with the ICU facility holistically in the best possible medical practice and diligently. The entire responsibility of providing optimum level of quality medical service to the patients lies with the service providers. It is expected that all the professionals shall provide their services of the highest professional excellence. The professional shall have the highest integrity and ethics towards their profession. If any professional is found guilty on this account, he/she shall be removed from the service at Jumbo Facility Centres permanently and another professional shall be substituted in his / her place within 24 hours on intimation of In- charge of the Jumbo Facility Centre.
- g. Stamp Duty: The successful bidder shall enter into an agreement with PMRDA. It is required to pay required stamp duty in the form of e-SBTR (electric Secure Bank and Treasury Receipt), as per prevailing rules.

#### **H. Liquidated Damages:**

This EOI is published for providing the subject medical staff facility on an emergency basis. In case, the successful Bidder fails to provide the facility complete in all respect 24x7, liquidated damages to the tune of 0.1% of the offer amount per day subject to total damages up to 10% of the offer amount will be applicable. The bidder is therefore advised to make all efforts to avoid any default in providing the above facility.

#### **K (a). Payment Schedule:**

Payment will be done against monthly invoices raised by the successful bidder on the basis of actual occupancy of the patients, certified by a competent authority. **An assured payment of 50% of Critical Care beds and 60% of Oxygenated beds** of the total capacity will be made on a monthly basis. However if the utilization is more it will be paid as per actuals after approval of the Healthcare Consultant appointed by PMRDA on site.

#### **K.(b). Termination:**

It is the responsibility of the successful bidder to provide the said facilities within 15 days from the issue of work order and to keep the facility operational 24x7 with required satisfactory services. In case if the successful bidder fails to provide the said services within 15 days, unless allowed by the competent authority on specific grounds, or fails to operate it 24x7 in a satisfactory manner, the contract will be terminated and the payment due will be forfeited. Further, the security deposit paid will also be forfeited.

**L. Timeline:**

Sr. No.	Task	Date and Time
1.	Advertisement in Newspaper	23.07.2020
2.	Submission of EOI with all required documents via e-mail	01.08.2020 15.00 Hrs. to 04.08.2020 16.00 Hrs.
4.	a) Evaluation of Technical Bids at the Office of the Metropolitan Commissioner, Pune Metropolitan Development Authority, Maharaja Sayajirao Gaikwad Udyog Bhawan, Aundh, Pune.	04.08.2020 17.00 Hrs.
	b) Presentation by Bidders (5-10 mins each bidder)	04.08.2020 17.00 Hrs.
5.	Opening of the Financial Bid submitted over password protected file	After successful evaluation of the technical bid (possible date and time 04.08.2020 18.00 Hrs..)

**M. Variation:**

This DCHC/DCH facility is to be provided for 800 beds (600 oxygenated + 140 HDU + 60 ICU beds). However the facility may be required to be extended for more beds in case of emergency. However, if required, PMRDA shall make arrangements for 20% extra beds i.e. for 160 extra beds. The payment of providing additional manpower for these additional beds will be as per the per day per bed offer of the bidder.

**N. Dispute Resolution:**

The Health Technical committee and the healthcare consultant appointed by PMRDA for the project will closely review and monitor the day to day activities of the bidder. In case of any disputes, the matter shall be referred to the health technical committee. And if not resolved, it shall be referred to the Steering Committee headed by the Hon. Divisional Commissioner, Pune Division. The decision of the Steering Committee shall be final and binding on all the parties.

**O. Providing the services to other location:**

If required, similar DCHC/DCH facilities may be required to be provided at other locations through PMRDA. In such case, the successful bidder or any other qualified bidder shall provide this scope at any other location in Pune district at this accepted rate. The decision of the PMRDA / Steering Committee in this regard shall be final and binding on all the bidders.

**(Vivek Kharwadkar)**  
**Chief Engineer, PMRDA**

**(Dr. Suhas Diwase)**  
**Metropolitan Commissioner, PMRDA**

**Full Name, Signature of the bidder With official seal and address**  
**(For the acceptance of EOI conditions)**



**ANNEXURE -I**

PMRDA/Engg/03/E.O.I

/2020

**Particulars about the Bidder-**

(Specimen copy)

Date:-.....

(Following information to be submitted along with EOI as detailed hereinbelow on the letterhead of the Bidder. Put a tick mark where applicable. Write NA where not applicable. All fields are necessary)

1. Name & Postal Address and Telephone Number of the Registered Head Office of Bidder.
2. Names and addresses of all the partners.
3. e-mail address of the firm & partners.
4. Name of the Power of attorney holder
5. Details about the manpower to be provided,

Sr. No	Name, Address, Telephone, Mobile Number, Fax Number of individual medical professionals and staffs	Qualification	Designation	Registration No.
Note: To be attached separately with Name, Signature of the bidder With official seal and address.				

6. Is the Bidder registered under the Indian Companies Act-1956(1 of 1956) or any other Act, in force?
  - a. If so, furnish photocopy of Certificate of Registration.

- b. In the case of Limited Companies furnish a copy of the memorandum of Association and Articles of Association.
  - c. In the case of Proprietorship / Partnership firms, name of proprietors / Directors with the address. (Two in order of \_\_\_\_\_ % of shares).
  - d. Ownership status of the Firm. (Maharashtra Govt./ Other state Govt./ Central Govt./ Joint Sector / Co-Operative / B.S.I. / Private / Foreign Company).
7. Name and post of the Officer / Address, Phone Number who should be contacted by this office in case of emergency.
  8. Details of the present similar services provided by the bidder
  9. Bank Details of the bidder  
Name of the Bank :  
Branch :  
Account Type :  
Account No :  
IFSC Code :  
MICR Code :

I/We have carefully gone through the EOI requirement, we are confident to fulfill the exact requirement asked for with the required documents to be provided along with the EOI. I/We assure you for the same and accordingly, I/we are participating in this EOI process.

I/We have carefully gone through the EOI documents and the term and conditions mentioned therein & are all acceptable & agreeable in entirety to me/us.

**Full Name, Signature of the Bidder**

**with Official Seal & Address.**

**ANNEXURE -II**

(To be submitted by the bidder)

**(To be submitted over mail in a Password Protected File)**

PMRDA/Engg/03/E.O.I

/2020

**Financial Quotation**

<b>Sr. No.</b>	<b>Type of Bed</b>	<b>No. of Beds</b>	<b>Quotation rate per day per bed (in Rs. Ps.)</b>	<b>Total Amount per day (in Rs. Ps.)</b>
<b>1</b>	Oxygenated Beds	600		
<b>2</b>	HDU Beds	140		
<b>3</b>	ICU Beds	60		
<b>Total</b>		<b>800</b>		*

Average Per Bed Per Day Cost = \*Total Amount per day in INR\* / 800 = ----- (in figures)

Average Per Bed Per Day Cost = ----- (in words)

Note:

1. In case of error, the amount mentioned in words will be considered.
2. The rate quoted shall be inclusive of all types of expenses like Taxes (Excluding GST), allowances, insurance, and any other such expenses that may be applicable in all respects.
3. Financial Offers will be compared considering Average per bed per day cost (for 800 beds and for 180 days).
4. The statutory taxes will be deducted by PMRDA while releasing the payments as per the policy.
5. Financial offer may be submitted by the Potential bidder along with requisite documents and financial bid from their own email-id to comm@pmrda.gov.in with CC to sepmrda@gmail.com. Also, a hard copy of such Bids can be submitted to Metropolitan Commissioner, Pune Metropolitan Development Authority, Maharaja Sayajirao Gaikwad Udyog Bhawan, Aundh, Pune 411 007, from 24th July 2020 at 10.00 Hrs up to 30th July 2020 before 16.00 Hrs.
6. Financial Bid shall be submitted as prescribed in this Annexure-II in a password protected file over mail, whose password shall be shared with PMRDA during or after the evaluation of technical bid when asked for.

**Full Name, Signature of the Bidder  
with Official Seal & Address.**

**Addendum - 1**  
**Tentative Requirement of Manpower**

**1. 600 Oxygenated Bed Facility:**

Staff Category	Norm	Staff Per Shift	Shift	Location	Total req / day	Total with 25% leave reserve	Qualification
Sr Doctor	2/day	2	12 Hr	Command Centre/ Available On call	4	5	MD / MS (Clinical)
Jr Doctors	1/50 patients / shift	12	8 Hr.	Command Center/ Contactless booths	36	45	MBBS, BDS, BHMS, BAMS, BUMS
Sr Doctor	6/day	6	per day	Inside ward	6	8	MD / MS (Clinical)
Jr Doctors	1/ 100 patients / shift	6	8 Hr. in wards	Inside ward	18	23	MBBS
Matron	1 per day	1	24 hours	Command Centre/ On call	1	2	GNM / B.Sc. Nursing
NS	1/12 hours shift	1	12 hours	Inside ward	2	3	GNM / B.Sc. Nursing
Nurse	1/50 patients / shift	12	8 Hr.	Inside ward	36	45	GNM / B.Sc. Nursing / ANM
Ward boy /Technician	2/50 patients / shift	24	8 Hr.	Inside ward	72	90	10th PASS and relevant technical qualification for Technician
clinical / medical dependency housekeeping	4/shift	4	8 Hr.	Inside ward	12	15	Trained care-giver
Radiographer	1 per day	1	per day	Inside ward	1	2	relevant technical qualification
Phlebotomist	1 per day	1	per day	Inside ward	1	2	relevant technical qualification
<b>TOTAL</b>						<b>240</b>	

**2. 200 Beds Critical Care Facility:**

Staff Category	Norm	Staff per Shift	Shift	Location	Total Req/day	Total with 25% Leave reserve	Qualification
Sr Intensivists	1 every 100 patients/shift	2	8 Hrs.	Command Centre/ On call	6	8	MD Medicine, or MD Anesthetist with 2-years Intensive care experience or fellowship in intensive care
Sr Intensivists	2 Every 100 patients	4	8 Hrs.	Inside ward	12	15	MD Medicine, or MD Anesthetist with 2-years Intensive care experience or fellowship in intensive care
Jr Intensivists	1 Every 16 patients in ICU 1 Every 25 patients in HDU	22	8 Hrs.	Inside ward	65	81	MD student with experience of working in Intensive care
NS	1/ 8 hours shift	1	8 Hrs.	Inside ward	3	4	GNM or BSC Nursing
Nurse	1/4 patients / shift in ICU 1/8 patients / shift in HDU	33	6 Hrs.	Inside ward	130	163	GNM or BSC Nursing
Ward boy/ Technicians	1/ 5 patients/ shift in ICU 1/8 patients/shift in HDU	30	8 Hrs.	Inside ward	89	111	10th PASS and relevant technical qualification for Technician
clinical / medical dependency housekeeping	1/10 patients/shift	4	8 Hrs.	Inside Ward	12	15	Trained Care-giver
Phlebotomist	1/ 12 hours shift	1	12 hrs.	Inside ward	2	3	relevant technical qualification
Radiographer	1/ shift	1	8 Hrs.	Inside ward	3	4	relevant technical qualification
Dialysis Technician	1/ shift	1	8 Hrs.	Inside ward	3	4	relevant technical qualification
ECG Operator	1/shift	1	12 hrs.	Inside ward	2	3	relevant technical qualification
<b>TOTAL</b>						<b>411</b>	

**3. Additional Manpower:**

Admin Staff	3 ppl * 3 shift
Medical Social Workers	5 ppl * 3 shift
Medical Storekeeper Staff	2 ppl * 3 shift
Data Entry Operators	3 ppl * 3 shifts
Maintenance and Repair	3 ppl * 3 shifts
Security Bouncer	12ppl * 3 shifts

**Note:** Above requirement is minimum. However, in addition to above, any medical or paramedical staff requirement as per necessity shall be provided by the successful bidder for efficient functioning of the DCHC facility 24x7. No additional payment shall be done by PMRDA for the same.